Request for 3rd Party Billing / International Student

Semester: ☐ Summer  ☐ Fall  ☐ Winter  ☐ Spring  Year ________

Bring this completed and signed form to the University Billing Office located at Calvin Hall, Room 5 prior to the start of each semester.

TO BE COMPLETED BY STUDENT

Student Information

Name ________________________________ ________________________________ UI ID ________________________________
(Family/Last Name) (Given/First Name)

Current Address ________________________________ City _________________ State ______ Zip ________________
Tel ________________________________ UI Email ________________________________

Sponsor Information

Sponsoring Agency ________________________________ Tel ________________________________
Contact Name ________________________________ Contact Email ________________________________
Address ________________________________ City _________________ State ___ Zip ________________ Country ________________________________

Which of the following items should be billed to sponsoring agency:
☐ University Tuition & Mandatory Fees  ☐ Meal Plans
☐ On Campus Room & Board
☐ Other ________________

Health Insurance: ☐ Student Only  ☐ Student & Family

Statement of Responsibility The University of Iowa must receive the information requested on this form for each semester you intend to enroll if you have a sponsor agreeing to assist with your education costs. Upon completion of registration, the student agrees to pay the total amount of charges on your University bill. The University will submit allowable charges to your sponsor on your behalf but the responsibility for these charges remains with you. Charges will remain on your account in a deferred status. Past due semester charges not paid by your sponsor will result in the deferment being removed from your account, you will be denied registering for the next semester, charging ability will be suspended and no transcripts and/or diploma will be released until the debt is paid to the University.

University bills can be viewed on ISIS, no paper bill will be sent to you, rather an email will be delivered to your University email address alerting you when a bill is available for viewing. For Fall semesters, tuition and fees will be billed on the August bill, for Spring semesters, tuition and fees will be on the January bill. For charges that your sponsor does not allow, you can pay online through ISIS using a U.S. Bank debit account.

Signature of student acknowledging the above ________________________________ Date ________________________________

Electronic signatures WILL NOT be accepted

Saved ________  Balance ________  T/F ________  Board ________  Insurance ________
MAUI __________  F/G ________  Int’l Fee ________  Orient ________  Ins Rate ________
Spread ________  Override ________  Room ________  N/R Res ________  Total Award ________
Init ________  Date ________  Total Award ________  Resources Total ________