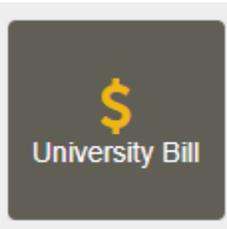


# How to Make a Payment on MyUI

1. Navigate to <http://MyUI.uiowa.edu>
2. Login to your MyUI account using your HAWKID and password
3. Click on the “University Bill” icon



4. Click on the “Pay Your U-Bill” button located in the upper left-hand side of the page

Pay Your U-Bill

5. Complete the form to set up a payment

*Note: If you have not authorized a bank account for online payment, please refer to the “How to Add a Bank Account” document.*

FILL OUT THE FORM BELOW TO CREATE A PAYMENT

**BANK ACCOUNT**

Select account [Add/Delete Bank Account Information](#)

**PAYMENT FREQUENCY**

One-time Payment  
 Recurring Payment

**PAYMENT DATE(S) (MM/DD/YYYY)**

Payment Date

The payment date can be today or a date greater than today if you don't want this agreement to start until a future date.

**PAYMENT TYPE DEFINITIONS** [↗](#)

\* Minimum Payment Due (As of Today: \$0.00)  
 \* Total Balance Due (As of Today: \$0.00)  
 \* Current Balance (As of Today: \$0.00)  
 Flat Amount

6. Click Submit Button

Submit - Confirmation Page

7. Review the Payment Details on the following confirmation page. If all details are accurate and you wish to finalize the payment, click “Complete Payment Authorization”.

Complete Payment Authorization