

University Billing Office

Behind the Bill

Navigating the University Billing Process with Confidence

University Billing

- ✓ View the Bill
- **✓** Payment Options
- ✓ Due Dates
- **✓** Financial Aid Disbursement
- ✓ Guest/Parent Account Access

Electronic Billing & How-To Guides

- Student U-Bills available on MyUI
- U-Bill Published on the 1st of each month
- How-To Guides available on Billing website http://ubill.fo.uiowa.edu
 - How to read the U-Bill
 - How to invite a Guest Account User
 - How to add a Bank Account
 - How to make an Online Payment



General U-Bill Information

- First U-Bill of each semester
 - Fall August 1st
 - Spring January 1st
- Email notification sent 1st of each month
 - to student's U of Iowa email address
 - does <u>not</u> contain a copy of the U-Bill
- Guest Account: used to view U-Bill
 - Access authorized by student
- Due Date: 22nd of each month
 - August due date: 8/25/2023



Installment Payment Plan

Deferred Payment Plan

- Eligible Charges
 - Tuition
 - Housing Room & Meal Plan
- 3 installments payments

Semester	Payment 1	Payment 2	Payment 3
Fall	August	September	October
Spring	January	February	March

- No formal enrollment process
 - required to pay minimum due each month
- \$20 per-semester Deferred Payment Fee



Miscellaneous Charges

All other charges are due in the month billed

- Charges made with ID Card
 - University Book Store
 - Food Service & Vending
 - Campus convenience stores
 - Recreational Services
 - Athletic and performing arts tickets
- Course fees
- Library fines
- Student Health Insurance (if not covered under another plan)

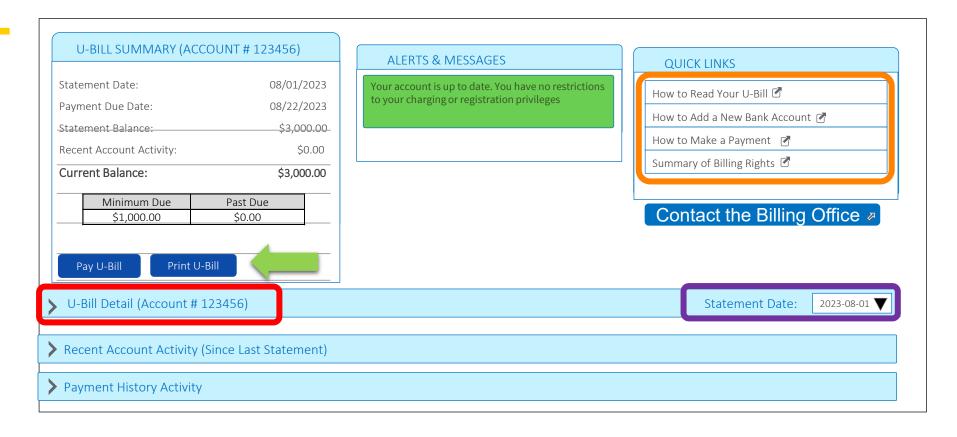








U-Bill Summary



U-Bill Payment Options

- Online through MyUI
 - checking or savings account
- In Person (2700 University Capitol Centre)
 - Personal check, cashier's check, money order
- Mail to Payment Processing Center
 - Include payment stub in envelope
- Credit Card
 - 2.75% non-refundable service fee for domestic credit cards
- •529 Plans
 - Speak with your 529 plan administrator



Disbursement of Financial Aid

Financial Aid Office:

Determines Aid Eligibility
Awards Financial Aid Packages



Billing Office:

Apply Aid to U-Bill Refund Excess Aid

- Estimated financial aid will be posted to the first U-Bill of each semester
- Mail Private Donor Scholarship Checks to:

University of Iowa Billing 2700 University Capitol Centre Iowa City, IA 52242

- *Include scholarship check submission form
- MyUI Aid Disbursement Page
 - Summary of Financial Aid Disbursement
 - Review each semester.



MyUI – Aid Disbursement Page

Financial Aid

Amount

Federal Direct Plus Loan \$1,915.00 Aid Released to Billing Subsidized Stafford Loan \$2,418.00 Unsubsidized Stafford Loan \$1,292.00 \$5,625.00 Total: Amount **Financial Aid Applied to Bill** Federal Direct Plus Loan \$1,915.00 Aid Applied to U-Bill Subsidized Stafford Loan \$932.50 **Unsubsidized Stafford Loan** \$1,292.00 \$4,139.50 Total: **Financial Aid Refunded Amount Aid Refunded** Federal Direct Plus Loan Refund by Direct Deposit \$1,485.00 Total: \$1,485.00



Disbursement of Financial Aid Refunds

- Aid Refunds
 - Begin the first week of classes
 - Quickest refund → direct deposit set up on MyUI
- Parent PLUS Loans
 - Excess funds sent to the borrower (student, if specified)
 - Borrower Direct Deposit setup
 - Through MyUI Guest Account OR
 - Parent PLUS Loan Direct Deposit Authorization Form



1098-T Tax Form

 Form to take advantage of educational-related tax deductions

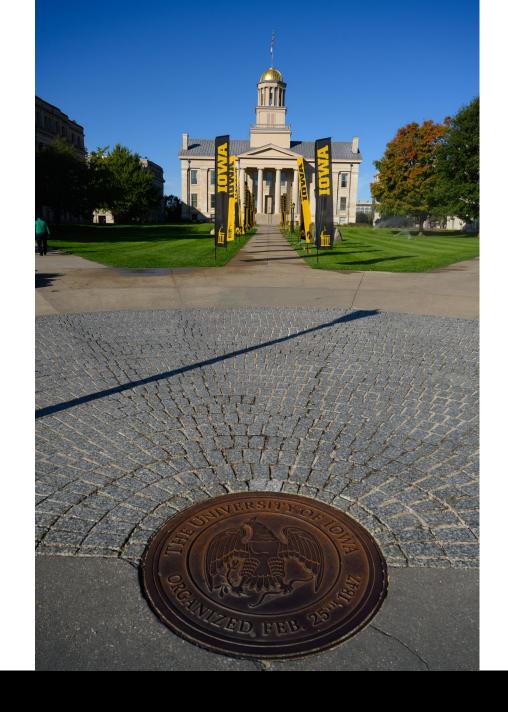
- Report to the IRS
 - Tuition & qualifying fees paid in the calendar year
 - Gift Aid (scholarships and grants)
- Available on MyUI by January 31st each year



How can we help you?

 So much information provided during Orientation & we know it can be a lot to take in!

 Contact us early with your questions to avoid delays!



Check-List before August 1st

- Determine who will be responsible for submitting
 U-Bill payment
- Set up Guest Account(s) to view & pay the U-Bill
- Set up bank information on MyUI for refunds
 - Including Parent PLUS direct deposit, if necessary
- Set a reminder on your calendar to review the U-Bill after the 1st of each month



Questions?

University Billing Office

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http://ubill.fo.uiowa.edu





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